



Keeping girls safe & strong!

February 2010

Girls' LEAP is hiring Teen Mentors ('TM') to work with us this summer. These **\$8.00/hour, 18-20 hours per week** positions combine teaching, meetings, workshops and creating your own Digital Story.

What is Girls' LEAP Self-Defense?

Girls' LEAP (Lifetime Empowerment & Awareness Program) is a safety and self-defense skills program which combines both Physical Self-Defense Skills and Reflective Skills. We teach girls, ages 8-18, in the Greater Boston area, by partnering with local organizations and agencies. Girls' LEAP programs are taught by teams of adult women, college-aged women and teen-aged girls.



Who can apply?

Girls ages 14* - 17 may apply for the Summer TM position. This includes current TMs, girls who have participated in a Girls' LEAP program and girls who are eager to get involved with Girls' LEAP, but haven't done a program yet. We especially encourage those of you interested in empowerment, leadership, or self-defense to apply! At this time, we are only able to consider applications from Boston residents. We encourage 15-17 year old applicants to register for Hopeline during February vacation. Please visit www.bostonyouthzone.com for more information on Hopeline registration.

**Girls turning 14 on or before June 16, 2010 may also apply.*



What will the summer look like?

Start date:

Monday, June 28, 2010 with a kick-off event**

***Pending Boston Public School schedule*

End date:

Friday, August 13, 2010

It includes:

- Summer orientation and training
- Teaching in Girls' LEAP self-defense programs
(over)

- Working in small teams led by Girls' LEAP college-aged Team Leaders
- Weekly meetings
- Developing, creating and presenting a Digital Story
- End-of program celebration days
- Group outings and having fun!

What are Digital Stories?

Digital stories are based on the idea that every person is an expert at telling their own story. By combining text and voice-overs with pictures, music and video, people can share their story with their communities. Summer TMs will participate in creative writing workshops and work with their Team Leaders to produce their own Girls' LEAP digital story, which they will present at the end of the summer.

Next Steps...

Fill out the attached application and return it to:

Kristen Cuneo, Teen Mentor Program Coordinator
Girls' LEAP Self-Defense
971 Commonwealth Ave., Suite 22
Boston, MA 02115

The deadline for applications is **Wednesday, March 31st, 2010.**

Training slots will be filled with qualified candidates on a **rolling-admissions basis.**

A **rolling-admission** process means that the slots for the TMSP training will be filled on a first-come, first-serve basis—this does **not** mean that acceptance is guaranteed, however.

Through early April, we'll accept applications until all training slots have been filled with qualified applicants. This means that the earlier you apply the better chance you have at getting accepted!

You will hear from us within 2 weeks of receiving your application.

If you have any questions or comments about the application, the application process or the summer schedule please feel free to contact me. I look forward to receiving your application!

Sincerely,



Kristen Cuneo
Teen Mentor Program Coordinator
Email: kristen@girlsleap.org
Phone: (617) 909-3024



INTERNAL USE ONLY

Date received:

Next steps:

**Teen Mentor Summer Program
Application for Employment, summer 2010**

Please fill out application neatly, in black or blue ink. Incomplete applications will not be considered. Direct all questions or comments to Kristen Cuneo, Teen Mentor Program Coordinator: kristen@girlsleap.org or 617-909-3024.

Personal Information

First name: _____ Last name: _____

Address: _____ Apt. #: _____

City: _____ Zip: _____ Birth date: _____ Current age: _____

Home phone: _____ Personal cell: _____

Email: _____

How frequently do you check it? ___ Everyday ___ 1-2x per week ___ Rarely

Preferred method(s) of contact: ___ Home phone ___ Personal cell phone
 ___ Email ___ Text messaging ___ Other: _____

Can you/do you text message: ___ Yes ___ No

School (as of fall '10): _____ Grade (as of fall '10): _____

Are you registered with Hopeline, through Boston Youth Fund? (not required) ___ Yes ___ No

If so, what is your Hopeline registration number? _____

Primary Parent/Guardian Information

First name: _____ Last name: _____

Relationship: _____ Do they speak English: ___ Yes ___ No

If no, please specify language(s) spoken: _____

If mailing address is same, please check here: _____ If different, please specify below:

Address: _____ City: _____

State: _____ Zip code: _____ Home phone: _____

Personal cell: _____ Work phone: _____

Email address: _____

How frequently is it checked? ___ Everyday ___ 1-2x per week ___ Rarely

Preferred method(s) of contact: ___ Home phone ___ Personal cell phone
 ___ Email ___ Work phone ___ Other: _____

Getting to Know You

Please answer the following questions on a separate sheet of paper. Typed responses are encouraged but not required.

Teen Mentors help teach self-defense to girls in Girls' LEAP programs, serving as positive peer leaders to the participants.

- 1.) Why do you want to be a Teen Mentor with Girls' LEAP?
- 2.) What skills do you think are important in order to be a positive role model for other girls?

Please provide *real life examples* of how you are a positive peer leader.

- 3.) Besides learning self-defense, what do you hope to get out of this summer?

Training & Availability

Strong applicants will be invited to participate in a training covering skills learned in Girls' LEAP programs and teaching techniques. In order to be considered for the Teen Mentor Summer Program, you must be able to attend the following training dates below. Please note that invitation to attend training is not guarantee of a job; rather it is the next step in the application process.

By initialing below, please confirm that you are available to attend **all** the following four (4) training dates and times (location to be determined). If you are under 18, please also have your parent/guardian initial below:

- Friday, April 2nd: 5:00 – 8:00pm
- Saturday, April 3rd: 10:00 – 4:00pm
- Friday, April 9th: 5:00 – 8:00pm
- Saturday, April 10th: 10:00 – 4:00pm

_____ **Applicant**

I am available to attend all the above four (4) Teen Mentor training dates. I understand that attendance at this training is required to be considered for the Teen Mentor Summer Program.

_____ **Parent/guardian**

I assert that my daughter is available to attend all the above four (4) Teen Mentor training dates. I understand that attendance at this training is required for her to be considered for the Teen Mentor Summer Program.

Please describe any additional jobs you will be working this summer, if any, including days of the week and hours you will be working:

Please list any dates you will be out of town, if any:

References

Please list two references who have known you for at least six months and who can speak to your character, judgment, responsibility, etc. References should **not** be a family member or relative. Examples of appropriate references include teachers, current or former employers, a Girls' LEAP Teacher you've worked with, coaches, people you babysit for, etc. References should be 18 years or older.

First Reference

First name: _____ Last name: _____

Title: _____ Known since (month, year): _____

Relationship: _____

Phone: _____ Email: _____

Preferred method of contact? Phone Email Other: _____

* * * * *

Second Reference

First name: _____ Last name: _____

Title: _____ Known since (month, year): _____

Relationship: _____

Phone: _____ Email: _____

Preferred method of contact? Phone Email Other: _____

Acknowledgement

By signing below, I certify that information contained in this application is true and complete.

Applicant signature: _____ Date: _____

If you are under 18, please have your parent/guardian sign below to indicate they approve you applying for the Girls' LEAP Summer Teen Mentor position:

Parent/guardian signature: _____ Date: _____